



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Poverty Reduction Policy Development Committee

At: Remotely via Microsoft Teams

On: Monday, 22 February 2021

Time: 3.30 pm

Chair: Councillor Mary Sherwood

Membership:

Councillors: C R Doyle, P K Jones, E T Kirchner, D Phillips, C Richards, K M Roberts and L V Walton

Co-opted Members: Andrew Davies

Watch Online: <http://bit.ly/3cDcCKA>

Agenda

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3 Minutes. To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 2
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Next Meeting: Monday, 22 March 2021 at 3.30 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Tuesday, 16 February 2021

Contact: Democratic Services: - 636923

Agenda Item 3



City and County of Swansea

Minutes of the **Poverty Reduction Policy Development Committee**

Remotely via Microsoft Teams

Monday, 25 January 2021 at 3.30 pm

Present: Councillor M Sherwood (Chair) Presided

Councillor(s)

C R Doyle
L V Walton

Councillor(s)

P K Jones

Councillor(s)

C Richards

Officer(s)

Aled Gruffydd
Amy Hawkins
Jeremy Parkhouse
Joanne Portwood
Anthony Richards

Lawyer
Interim Head of Adult Services
Democratic Services Officer
Strategy and Policy Officer
Poverty and Prevention Strategy and Development Manager

Apologies for Absence

Councillor(s): E T Kirchner, D Phillips and K M Roberts

Independent Member(s): Andrew Davies

16 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted for the City & County of Swansea, no interests were declared.

17 Minutes.

Resolved that the Minutes of the Poverty Reduction Policy Development Committee held on 23 November 2020 be approved and signed as a correct record.

18 Work Plan Updates. (Verbal) (Chair)

The Chair provided the Committee with updates in respect of the following: -

- Green Fairness Policy (GFP) – The Director of Place will be discussing the inclusion of the GFP as a section within a new Corporate Tree Policy, with the Cabinet Member for Environment Enhancement & Infrastructure Management. A progress report will be made to a future meeting.
- Affordable Credit Policy – Progress was slow due to workload pressures and it was hoped that a progress report would be provided shortly.

- Corporate Debt Policy – Julian Morgans, Head of Revenues & Benefits had informed the Chair that income had not been affected but arrears had increased. A better response had been received from the 'friendlier' letter and engagement had increased. Reminder letters were being issued, there had been more referrals to Citizens Advice Bureau and increased Single Person Discount claims. Owners of second homes would pay 100% premiums from 1 April 2021.

It was proposed that the Head of Revenues & Benefits provides an update report to a future meeting.

- Socio-economic Duty – Further discussions would take place at a working group meeting to obtain clarity regarding the present position. The Committee discussed the duty in more detail and the implications for the Council and residents.
- Benefits take-up – A presentation would be provided to the Committee meeting scheduled for 22 February 2021.
- Community Transport – Consultation regarding the new Strategy being introduced by the Welsh Government ended on 25 January 2021. The Committee discussed the potential impact of the Strategy upon communities, and companies. It was noted that the Economic, Environment and Infrastructure Policy Development Committee (PDC) were looking at developing a Sustainable Transport Policy and the Chair would ask the PDC to look to include Community Transport within the policy.
- Affordable Credit Policy – The promoting affordable credit policy was nearly ready to be circulated for consultation.

Resolved that: -

- 1) the contents of the report and update be noted;
- 2) a presentation be provided on benefits take-up be provided to the next scheduled meeting on 22 February 2021;
- 3) the Head of Revenues & Benefits provides an update report to a future meeting in respect of the Corporate Debt Policy.

The meeting ended at 4.10 pm

Chair

Agenda Item 4



Report of the Director of Social Services

Poverty Reduction Policy Development Committee – 22 February 2021

Benefits Take Up

Purpose: To provide the Poverty Reduction Policy Development Committee with information about the problems with claiming benefits, the reasons for under-claiming, example of work we have undertaken in the past to increase benefit take up, current campaigns, the identification of future priorities in terms of increasing benefit take up and how the PDC can support this work in the future.

Report Author: Jane Storer

Finance Officer: Paul Roach

Legal Officer: Craig Davies

Access to Services Officer: Rhian Millar

For Information

1. Background

1.1 The Poverty Reduction Policy Development Committee has identified the need to increase the take-up of benefits in Swansea. The maximization of benefit entitlement aims to ensure that people claim their entitlements and maximize their household income.

2. The problem with claiming benefits

2.1 There are a number of problems that people can experience when trying to claiming benefits. These include;

- People lacking the knowledge and understanding of the benefits system. They need to know what questions to ask in order to establish entitlement. But if you do not know what questions to ask, then how can they establish entitlement?

- The Department for Work and Pensions (DWP) administer benefits and staff are only trained in the area that they are working in – so do not know how benefits link together.
- People may ring DWP and believe that they are seeking advice – but they are getting through to a call centre. There is a regular occurrence of call centre staff providing information and advice which leads the claimant to believe that they are not entitled to benefit. However unless a claim is made, entitlement has not been established.
- People’s circumstances differ – so entitlement is dependent on their individual circumstances. There is a lot of information about benefits on-line – but this can be misleading, out of date and can take you down different paths until you are completely overwhelmed. The Welfare Rights Team would recommend that people use sites such as Citizen’s Advice; Turn2Us. In addition, not everyone has access to the internet or the necessary skills to interpret the written word.
- Access to free and impartial advice – all organisations that do provide this are overwhelmed; there are waiting lists; queues; and calls are not always answered.
- There are constant changes to the benefit system, claimants moving in and out of entitlement and changing circumstances affecting entitlement which benefit claimants do not realise will have an impact.

3. The reason for under claiming

3.1 There are a number of reasons why people under claim benefits. These include;

- a lack of resources to help claimants through the process,
- a lack of knowledge about the benefits that are available,
- Claimant’s don’t think that they are entitled to benefits,
- Poor past experience,
- Continual reassessments,
- Fear,
- Stigma.

4. The extent of under claiming

4.1 Research has shown that both nationally and locally that under claiming benefits is a wide spread problem amongst certain groups of people. For example, 2 out of 5 pensioners do not claim the Pension Credit that they are entitled too, and 1 in 7 working households do not claim help with their rent.

- 4.2 The latest (2017/18) UK Government figures estimated more than £16 billion goes unclaimed in means tested benefits. These figures do not include tax credits, universal credit or council tax reduction.

5. What works

- 5.1 A number of actions have been proven to increase the take up of benefits. Firstly, raising awareness of people's entitlement to benefits can increase the take up of benefits. However, simply raising the awareness of benefit entitlement is not sufficient to increase benefit take up amongst all those groups of people who under claim benefits. A key factor which can drive an increase in benefit take up is to challenge people's perceptions of benefit claimants, negative stereotyping and the way in which organisations perceive and interact with benefit claimants. One of the most effective ways of increasing benefit take up is to provide tailored 1 to 1 support.
- 5.2 Our experience has also shown that we need to provide additional tailored support to the individuals when they need it e.g when their benefits are being reviewed, or when their circumstances change. Finally take up campaigns should be targeted at particular groups where we know that there is evidence of wide spread under claiming or there is a change in legislation and we need to protect claimants income or future entitlement.

6. What's going on right now?

- 6.1 Tackling Poverty is one of the key priorities for Swansea Council. The Welfare Rights Team are a small team that provides a second tier service. Their remit is to increase the knowledge and capacity of the workforce to try and meet the demand for welfare benefits advice and support. The team do this by providing training on a range of welfare benefits, an advice line, joint appointments for complex casework, appeal representation and publications. The team also undertake targeted take up campaigns.
- 6.2 The latest Welfare Reforms whilst focussing on those of working age has impacted across age groups, with some client groups being more affected than others. The roll out of Universal Credit which is a benefit for those of working age, has had a negative impact on the most vulnerable citizens, from making online claims to reduced amounts of income for those who are severely sick and disabled. The increase in the use of technology marginalises the vulnerable from making online claims to lodging appeals and appeal hearings taking place via telephone and video.
- 6.3 Due to the pandemic, there has been an increase in the number of claimants of Universal Credit. This could potentially change people's perceptions of 'benefit claimants' and being seen as a separate group but more of a situation we can all find ourselves in. However, it could

have an adverse effect, in that those who have skills and experience and have managed to remove themselves from benefit entitlement having even less understanding and empathy for those who through no fault of their own, have to remain on benefits.

6.4 Another area that is and will have an impact on services is the UK's removal from the European Union. EEA nationals, even if they already have a permanent right to reside in the UK, need to ensure that they have applied for settled and pre-settled status before June 2021. EEA nationals need to be aware of what they need to do for themselves and their children.

6.5 Welsh Government have commissioned free benefit awareness training to try and increase knowledge to identify those that may be missing out. Swansea's Welfare Rights Team will be delivering this training on behalf of Dangos Cymru.

7. Pension Credit take up campaign

7.1 UK Government figures have shown that 2 out of 5 pensioners are not claiming the pension credit that they are entitled too. Pensioners who do not claim this benefit not only lose the income from this benefit, but are also missing out on accessing other grants and benefits because pension credit can act as a "passport" to other entitlements.

7.2 The Welfare Rights Team have agreed to undertake a Pension Credit take up campaign for this group because they are easily identifiable, and systems have been developed to make it easier to claim – telephone claims; claim forms and online claiming. The Council's Revenues and Benefits service could identify those that were potentially entitled and not receiving this benefit. The Welfare Rights Team had previously undertaken a sample take up and found that on average this group were missing out on £42.00 per week. Removal of the TV licence for those over 75 not in receipt of Pension Credit may have also increase the amount of interest.

7.3 Because of the number of potential claimants (465), the Welfare Rights Team were unable to undertake this take up campaign with their current level of resources, so contacted Age Cymru; Care and Repair Western Bay; Swansea Carer's, Citizen's Advice and Neath Port Talbot to work in partnership with them. As three of these organisations also covered Neath Port Talbot, it was agreed to include this area too and involve the Welfare Rights Unit from Neath Port Talbot Council.

7.4 A free phone helpline which operates between Monday to Thursday from 10 – 3 was established on the 21st December. 465 letters were sent out to Swansea residents and around 165 to residents in Neath Port Talbot and there has been an article in the Evening Post. To date we have taken around 130 calls and Swansea have been allocated 25 cases. Out of these cases we have identified:

- 8 claimants qualified for a payment of Pension Credit,
- 5 people who qualify for 'underlying entitlement' to Carer's Allowance were not claiming it,
- 3 people met the criteria for an award of Disability Benefits but were not claiming it.

7.5 The estimated income of Pension Credit and underlying entitlement to Carer's Allowance increased these 8 claimants income by an average of £35.18 per week; with arrears totalling on average £444.18 per claimant. This represents an extra income of £281.46 per week. For every £1 a week increase in benefit income has a multiplier effect and is worth an extra £4 to the local economy, This means that this is worth £1125.85 to our local economy – keeping people in jobs.

8. Other take up campaigns?

8.1 When there are changes to the benefit system, there will always be an opportunity to implement a targeted take up campaign. Welfare Reform has provided many opportunities for;

- (i) Mixed Aged Couples,
- (ii) Sick and Disabled claimants,
- (iii) Disabled Children.

8.2 The groups that we should be focusing on now are those claimants who are in receipt of a legacy benefit and are not claiming a disability benefit; or not claiming the correct rate. By focusing on this group it will have a long term impact as it will increase the likelihood of protection of higher benefit levels when transferring over to Universal Credit. There is only a short period for acting or those potential increases will be lost permanently, but it is a vicious circle as claimants are continually being reassessed and losing entitlement. This group includes families with a disabled child who are not claiming a disability benefit or not claiming the correct rate; By ensuring the child is receiving the correct disability benefit rates, not only brings in much extra income but reduces the rules and conditionality on means tested benefits and allows the necessary time to focus on care.

9. Equality and Engagement Implications

9.1 The Council is subject to the Public Sector Equality Duty (Wales) and must, in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

Our Equality Impact Assessment process ensures that we have paid due regard to the above. (tbc by AtS)

10. Financial Implications

10.1 There are no financial implications (tbc by Finance)

11. Legal Implications

11.1 There are no legal implications (tbc by Legal)

Background papers: None.

Appendices: None.

Agenda Item 6



Report of the Chair

Poverty Reduction Policy Development Committee – 22 February 2021

Work Plan 2020-2021

Date of meeting	Agenda items and Format
26/10/20	<ul style="list-style-type: none"> • Terms of Reference. (For Information) • Co-option of Andrew Davies • Dates and Times of Future Meetings. (Discussion) • Presentation - Policies Under Development Update. (Jo Portwood) • Swansea Food Poverty Network. (Anthony Richards) • Work Plan Discussion 2020-2021. (Chair)
23/11/20	<ul style="list-style-type: none"> • Discussion - Community Food Growing.
14/12/20	<ul style="list-style-type: none"> • Working Group Meeting
25/01/21	<p>Work Plan Update Discussion on the following (Chair): -</p> <ul style="list-style-type: none"> • Green Fairness Policy • Corporate Debt Policy • Promoting Affordable Credit Policy • Campaign to increase Benefits take up • Implementation on the Socio-Economic duty and the Community Food Growing Policy
22/02/21	<ul style="list-style-type: none"> • Benefits Take Up Report. (Jane Storer) • Garden Sharing (Discussion) • Work Plan 2020-2021. (Chair)
22/03/21	
Topics	
	<ul style="list-style-type: none"> • Green Fairness Policy • Corporate Debt Policy • Promoting Affordable Credit Policy • Campaign to increase Benefits take up • Implementation on the Socio-Economic duty & the Community Food Growing Policy • Poverty proofing emerging policies / programmes • Public Transport (Access to affordable transport/Community Transport Schemes) • Credit Unions • Unexpected / sudden poverty